



Dedicated to the Integration of Biological, Psychological and Social Factors in Medicine

APS SPECIAL INTEREST GROUP APPLICATION

Name of SIG Organizer/Chair: _____

Your email address: _____

Proposed Special Interest Group topic: _____

1. Please provide a summary of the purpose of the proposed SIG, and your plans for SIG activities (please attach).
2. If available, attach a listing of names and email addresses for members interested in belonging to this SIG.
3. Please review and acknowledge your compliance with the APS SIG Guidelines
 - A. SIG membership is open to all APS members.
 - B. Each SIG shall have at least one Chair. SIG Chair terms will be limited to two consecutive two-year terms. The SIG is responsible for appointing Chair(s).
 - C. The SIG Chair is responsible for:
 - 1) Requesting space at the APS Annual Meeting for a SIG meeting, if so desired, using forms and mechanisms provided by the APS office;
 - 2) Developing the SIG agenda;
 - 3) Maintaining the SIG membership roster;
 - 4) Coordinating correspondence among its members;
 - 5) Submitting updates to the APS Council at least twice a year on SIG activities;
 - 6) Maintaining bi-directional communication with the membership and leadership of APS regarding SIG activities.
 - D. APS will provide support for reasonable SIG activities including appropriate email access to the membership and coordination of information regarding the SIG placed on the APS website. Unusual expenses may be submitted to the APS office for special consideration. These requests will require pre-approval by the Executive Director or Council.
 - E. Solicitation of outside funding to support SIG activities requires approval by the APS Council. All monies raised by the SIG will be submitted to the APS Office for crediting to their appropriate account.
 - F. SIG Chairs may be asked to participate in other APS activities, as needed.

By signing here I acknowledge that I will adhere to the above guidelines: _____

Date: _____

This request for the formation of a new SIG will be reviewed by the APS Council, which reserves the right to request additional information regarding the proposed SIG.

*American Psychosomatic Society; 6728 Old McLean Village Drive; McLean, VA 22101
Phone: 703-556-9222; Fax: 703-556-8729; Email: info@psychosomatic.org; www.psychosomatic.org*